



Redlands Unified School District
EDUCATIONAL SERVICES DIVISION
School Improvement and Professional Development

**DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE
(DELAC)**

**Minutes
October 1, 2014**

Present: Janel Perez, Parent-McKinley, Raquel Garcia Parent-CVHS), Claudia Becerra, Parent-CVHS, Gabriela Cota, Parent-Lugonia, Silvia Morales, Parent-CVHS/Franklin/Moore, Karina Meza, Parent-Franklin/Moore/REV, Antonia Gomez, Parent-Franklin/Moore/REV, Adela Reyes, Parent-Franklin, Maria Arandia, Parent-Franklin, Mitzy Castillo, Parent-OHS/McKinley, Silvia Morales, Parent-Franklin, Maria Presa, Parent-Highland Grove, Rosa Herrera Parent-Moore/Franklin, Rosa Cervantes, Parent-Clemente/Kingsbury, Esther Gomez, Parent-Lugonia/Clement, Vanessa Vermillion (Lugonia), Alicia Higuera-Barba (McKinley), Denise Honorario (Lugonia) Erika Garcia (Cope Parent), Rebecca Astorga (Judson & Brown), Susan Pierce (Bryn Mawr), Jennifer Brandt (Highland Grove), Valerie Seleska (Clemente), Candice Wenzel (Kingsbury), Jamie Cortz (Moore), Pat Kikuchin, (Mission), Miriam Mejia, (Mentone), Cheryl Sukenik, (Mariposa/Crafton), Marcia Rosenberg (Beattie), Michael Ireland (Mariposa), Carolyn Brooks, (Franklin), America Berry, (Cope), Adelaida Romongnoli, (Victoria), Matt Osmond, Principal (Kimberly), Ursula Reveles, Ed. Services/School Improvement

I. Welcome

Ursula greeted everyone and extended a warm welcome. DELAC applauded the many new parents who were attending for this first time this evening.

II. Introductions

Each member introduced themselves to the group indicating their names, school site(s), and hopes for DELAC for this year. The themes that emerged for aspirations for the 2014-15 school year included: 1) increasing parent participation on ELACs and the DELAC, 2) continuing to foster community involvement, 3) Parent Workshops Regarding the New Common Core Standards and A-G requirements, 4) Examination of AVID at the Middle Schools for English Learners

III. Review of our Meeting Norms and Working Agreements

The DELAC identified the following Working Agreements for our meetings:

- 1) Ensure agendas are prepared in advance and that we stay focused
- 2) Arrive on time
- 3) Participate fully in all meetings

In addition, the DELAC continued the express goal of ensuring that 1 **parent representative** from each school is present at our meetings. There were several questions as to whether or not each school was expected to send an employee school representative (teacher or admin.) to each DELAC. It was clarified that each school should be sending a representative to the DELAC meetings regularly, in addition to the parent representative although some schools were not represented this evening.

IV. Review and Approval of Minutes from Previous Meeting

The minutes were reviewed by all. The Lugonia school report had not been included and was added. The minutes were approved

V. Purpose and Goals of DELAC

As stated in the DELAC Bylaws, we reviewed the purpose and goals of DELAC as such:

1. Development of a district master plan for English Language Learners
2. Timetable for the development of the district master plan for English Language Learners
3. Districtwide English Language Learner education needs assessment on a school-by-school basis
4. Establishment of the district ELL education program, its goals, and objectives

5. Development of a plan to ensure compliance with the needs of the English Language Learner teacher and/or teacher aide.
6. Administration of the annual language census
7. Review and comment on the following:
 - a) Written notification to parents of initial enrollment
 - b) District Redesignation procedures
 - c) Lack of appropriate individuals to administer the language assessment (if applicable)
8. Advise on waiver requests related to alternative education programs
9. Documented participation and support for any bilingual experimental (planned variation) programs (if available)

DELAC Forum on Goals for EL Master Plan

The DELAC engaged in group activities to identify and prioritize goals for the EL Master Plan. The following categories evolved which included the goals listed

Develop Full Bi-Literacy in English & Native Language	Academic Success	Parent Involvement	Pursuit of College & Career
Full biliteracy: Proficiency in reading, writing, math, speaking, academic & social language	Fluency in English	Parent Workshops on an ongoing basis to assist with student learning	Motivation to go on to a higher education
Cultural Pride: Retention of culture and language	Strong Literacy	Help parents establish goals that will support the students as individual learners.	Attain a successful career
Students retain native language	Academic Knowledge & Critical Thinking Skills	Get Parents involved in the learning.	High School Diploma & Continue on to college or trade
Proficient expression via reading and writing	Tutoring in all core curriculum	Workshops on A-G and financial aid	Educational Success = Career Readiness and eligibility for university. We believe AVID is essential for this
Biliteracy & Bicultural			Start AVID Type Program as early as possible... even in elementary school!
			College Prep in Elementary School

VI. Overview of the Proposed Timelines for Updating the English Learner Master Plan

A draft timeline was presented and reviewed to indicate the process and timelines for updating the RUSD Master Plan for English Learners. The plan was approved by the DELAC.

VII. Approval of Updated EL Forms

- A. The Student Redesignation form was presented to DELAC for review. The metrics were modified to reflect the reclassification criteria that the DELAC approved last spring. The form was approved.
- B. In addition, the SEI and Mainstream Classroom Tri-fold Program Descriptions were presented for approval of the Spanish edits. A few adjustments were recommended and these will be presented again at our next meeting.

VIII. Review the Schedule of DELAC Meetings for 2014-15

The meeting schedule was reviewed and discussion about the time ensued. A survey will be conducted to determine if DELAC members might meet earlier.

IX. Title III Status of AMAOs 1, 2, 3 Tabled until our next meeting

X. Parent Events

DELAC members were provided with the dates for each session and asked to save the dates accordingly.

- a. Power of Education Event—Nov. 19th, 2014 @ RHS
- b. Parent by Parent Conference—April 18th, 2015 @ Lugonia
- c. Multicultural Fair—May 16th, 2015 @ Clement MS

XI. Review DELAC Bylaws

- a. The DELAC reviewed bylaw Article III Section 9 (Election to Membership) and Article IV and V regarding election of officers and duties of officers. Since the bylaws state, "(a) Election of parents and community representatives for the ensuing school year shall take place at an open general meeting. Notice of the meeting shall be sent to all parents and shall be publicized in the community. (b) In order to qualify for the ballot, candidates for membership must file an application or be nominated at an open general meeting two weeks prior to the election." The DELAC agreed that the next opportunity for a General Session Meeting would be on November 19th at the Power Of Education Conference. Therefore, it was moved that the nominees be identified by the November 5th DELAC meeting and that those nominated be announced at the general session on November the 19th with elections (voting) occurring two weeks following that date.
- b. Ursula to create an announcement of the general session nominations that will be sent to the school sites for distribution within the next 10 days.

XII. Next Meeting Scheduled for November 5th 2014 – DELAC Officer Nominations